

# Events payment Booking Form



ROCKSALT GROUP

Name of event/organiser: \_\_\_\_\_

Date of event: \_\_\_\_/\_\_\_\_/\_\_\_\_

Time of event: \_\_\_\_\_

Finish time: \_\_\_\_\_

30% Dep amount: \_\_\_\_\_

Card number: \_\_\_\_\_

Expiry Date: \_\_\_\_/\_\_\_\_

CCV Code: \_\_\_\_\_

Name on card: \_\_\_\_\_

## *Terms and conditions*

### *> Conditions*

- > All dietary requirements must be advised within 48hrs of event*
- > All bookings of **8** and above have a service charge of 10%*
- > All bookings remain unconfirmed until a 30% deposit is received*
- > If cancellation occurs your deposit will be forfeited in full*
- > Please be aware if minimum spend is not reached as agreed the booking party will settle the account by means of credit card or cash on the day to meet the shortfall*
- > All credit card payments have a bank*
- > Fee of 2.9%*
- > Any damages to our property due to your event will be at the expense of booking party full replacement value will be required*